

**Belmont Literary and Historical Society Free Library
Board of Trustees
DRAFT Meeting Minutes for June 11th, 2026**

Attendees: Molly Pike, Erica Moses, Caroline Mapes, Barb Woolston, Ash Gardener, Deb Burger, Bobbi Patello, Gene Smith, Nichole Gambino, Linda Healy

Other Present: Anna Hribar

Absent: Miranda Hemphill

Meeting Called to Order at 4:00 PM

Establish a Quorum

Accept Agenda - Vote

- Motion: Deb
- Second: Ash
- Result: All were in favor

Public Comment

None

Announcements:

- None

Secretary's Report

- Approval of May minutes
 - Motion: Bobbi
 - Second: Nichole
 - Result: All in favor
- Correspondence
 - None

Treasurer's Report

- Approval of May report
 - Motion: Ash
 - Second: Linda
 - Result: All in favor

Account	Previous Balance	Deposits/Credits	Checks/Debits	Ending Balance
General	\$101,678.72	\$1,031.70	\$5,940.83	\$96,769.59
Renovation	\$8,139.88	\$0.00	\$0.00	\$8,139.88

**Full detailed ledger reports and balance sheets are maintained at the Belmont Literary and Historical Society Free Library and are available for public inspection upon request in accordance with NYS Committee on Open Government guidelines.*

Director's Report (15 min)

(See attached for full report)

Grant Updates:

- Western NY Rural Library Grant
 - Erica will be ordering a National Park pass soon so it can be used during the summer.
- American Conversations Project
 - A few board members will sign up to take part in a session of this.

Committee Reports

- Building and Grounds
 - Will be meeting soon to draft a disaster plan.
- Strategic Planning
 - Met on June 11th and have created a survey for library patrons.
 - Will seek out more information about values assessment and report back to the board.
- Finance
 - Next meeting in July
 - Need new board members to join this committee
- Policy, Personnel and Nominating
 - No updates

Unfinished Business

- Community Quilt Update
 - Report will be received in late June.
 - Grant will remain open until September - Deb will have the report available at August's meeting.
- Erika Jenns visit schedule for September's meeting.
 - Deb requested a training that is similar to the "Trustees Who Stay and Serve" seminar that she recently took at an STLS training day.
- Financial Advice
 - Jim Kane took a look at library account information and provided a written sheet of analysis to Molly and we reviewed it as a board. No changes were made at this time.

New Business

- Appointments
 - Treasurer - Open Position
 - Ash made a motion to nominate Anna and Deb seconded.
 - Deb made a motion to close nominations and Ash seconded. All in favor.
 - Anna is elected treasurer unanimously.
 - New treasurer will have name added to library accounts. Barb's name will be removed. Glenn is still a signatory for all financial accounts.
 - Trustee - Open Position
 - Nomination: Caroline
 - 2nd: Deb
 - Results: 8 Aye, 1 Nay
 - Secretary
 - Nichole made a motion to close nominations and Anna seconded.

- Caroline was elected secretary unanimously.
- Vice President
 - Molly made motion to close nominations and Nichole seconded. All in favor.
 - Deb Burger is elected vice president unanimously.
- President
 - No new nominations
 - Deb made motion to close nominations and Ash seconded. All in favor.
 - Molly is elected president unanimously.
- Trustee Orientation
 - Caroline and Ash will set up orientations for new board members.

Next Meetings:

August 20th, 2026

Adjournment:

Molly Pike adjourned the meeting at 5:14 PM

Respectfully Submitted,

Caroline Mapes
Secretary
BL&HS Free Library

BELMONT LITERARY AND HISTORICAL SOCIETY FREE LIBRARY

Director's Report — June 2026 Board Meeting

Reporting Period: May 2026 | Submitted by: Erica Moses, Director

1. Monthly Statistics

Metric	May 2026	Apr 2026	± Mo.	May 2025	± Yr.	YTD
Patron Visits	273	309	-36	164	+109	1289
New Patrons	3	5	-2	6	-3	22
Total Circulations	332	301	+31	238	+94	1473
Holds Received	63	85	-22	47	+16	342
Holds Filled	99	98	+1	125	-26	551
Computer Use	6	5	+1	9	-3	38
Libby Checkouts	207	196	+11	192	+15	810
Kanopy	0	0	0	6	-6	0
Mango	0	0	0	0	0	2
JobNow	1	0	+1	0	+1	0
WiFi Sessions	151	142	+9	171	-20	721
WiFi Unique Clients	25	24	+1	38	-13	110

2. Collection Update

	This Month	YTD 2026
Items Added	56	289
Items Discarded / Weeded	1	13
Net Change to Collection	+55	+276
Total Collection Size	7,810	—

3. Programs — May 2026

	Programs	Total Attendance
Adult	1	2
Teen/YA	2	14
Children	0	0
Multi-Generational	1	24
YTD 2026	4	40

Upcoming programs for July 2026: Summer Reading starts 7/7

4. Grant Updates

- **Western New York Rural Library Grant**
 - Status: checks should be released end of June
- **Construction Aid Grant**
 - Status: SHPO Approval Submitted and Received, Intent to apply sent to STLS
- **ALA Resilient Communities: Advancing Sustainability in and through Libraries**
 - Status: Final reporting submitted, grant closed
- **Believe in Reading**
 - Status: no updates
- **American Conversations Project**
 - Status: stipend received

5. Director's Updates

Items below are for board information unless otherwise noted.

- **Treasurer Board Position**
 - Spoke with Brian, not much we can do to make it easier.
- **Clock Face Project**
 - No new updates.
- **Web Accessibility**
 - Ongoing.
- **Out-Reach to GenValley**
 - Read two stories to three classes. The kids were excited to learn that our library is open all year long and Nicole really hyped us up. I go back on June 16th to read to three more classes.
- **Summer Reading**
 - Fully scheduled.
- **Labor Law Poster**
 - Followed up with complete payroll, order was requested but never processed. It has been ordered as of 6/1
- **NY Fishing Program**
 - We received new poles and other materials. Will work on getting them processed and available.
- **Public Computer Warranties**
 - Paperwork was submitted to STLS
- **Meeting Room**
 - We currently have reservations for the meeting room on 6/6, 6/14, and 6/27

6. Items Requiring Board Action or Vote

The following items require board discussion, motion, or vote at this meeting.

- **None.**

Submitted in advance of the June 2026 Board Meeting. Questions may be directed to the Director prior to the meeting.