

**Belmont Literary and Historical Society Free Library  
Board of Trustees  
DRAFT Meeting Minutes for May 21, 2026**

**Attendees:** Molly Pike, Erica Moses, Caroline Mapes, Barb Woolston, Ash Gardener, Deb Burger, Bobbi Patello, Gene Smith, Linda Healy

Other Present:

**Absent:** Miranda Hemphill, Nichole Gambino

Meeting Called to Order at 4:00 PM

**Establish a Quorum**

**Accept Agenda - Vote**

- Motion: Caroline
- Second: Deb
- Result: All were in favor

**Public Comment**

None

**Announcements:**

- Molly nominates Linday Healy to join the board of Trustees. Seconded by Barb. All in Favor. Welcome Linda!

**Secretary's Report**

- Approval of March minutes
  - Motion: Deb
  - Second: Ash
  - Result: All in favor
- Correspondence
  - Application from Anna Hribar to be a board trustee
    - Agreed to invite Anna to a board meeting. Erica will invite.

**Treasurer's Report**

- Approval of April report
  - Motion: Caroline
  - Second: Deb
  - Result: All in favor

Account	Previous Balance	Deposits/Credits	Checks/Debits	Ending Balance
General	\$107,778.91	\$377.49	\$6,477.68	\$101,678.72
Renovation	\$8,354.13	\$0.00	\$214.25	\$8,139.88

*\*Full detailed ledger reports and balance sheets are maintained at the Belmont Literary and Historical Society Free Library and are available for public inspection upon request in accordance with NYS Committee on Open Government guidelines.*

## Director's Report (15 min)

(See attached for full report)

- Quote for Construction Aid gRANT
- STLS support for the patron computers will need to be purchased again, if we want it.
  - Gene made a motion to purchase tech support from STLS and Bobbi seconded. All in favor.

## Grant Updates:

- Construction aid Grant
  - Request put in to Lindsays for written quote for AC - no response
  - Request for estimate from outside contractor
  - Call put in to village for land use

## Committee Reports

- Building and Grounds
  - Will schedule a meeting to work on Disaster Plan
- Strategic Planning-met on April 24th at 4pm, and May 21st at 3pm
  - Rough draft of Community Needs Survey
  - Meeting again in June before board meeting

## Unfinished Business

- DAR speaker scheduled for May 14 at 6 pm in the community room went well.
- Amity Daze Event scheduled
- Erika Jenns from STLS will be out during the September 17th meeting and will discuss the following:
  - NYS Trustee Education Requirements
  - Importance of completing Sexual Harassment training
  - Annual Financial Audits
  - Requests from the NYS Trustee Handbook
    - Send ideas to Molly in the next two week.
- Community Quilt update
  - No new updates

## New Business

- Library Endowment Investment Reconsideration
  - Ash inquired where else we might invest
  - Molly will reach out to Jim Kane and see if he is willing to come to a board meeting to discuss.
- Slate of Electors:
  - President: Molly Pike
  - VP: Open
  - Treasurer: Open
  - Secretary: Caroline Mapes
  - Open position for Trustee
  - Nominations:
    - Gene nominated Deb for vice president - Deb accepted the nomination
    - Molly nominated Linda for Treasurer - Linda declined the nomination
    - Molly nominated Caroline for Secretary - Caroline accepted the nomination

**Next Meetings:**

June meeting moved to June 11, 4 pm

No meeting in July

August meeting August 20, 4 pm

**Adjournment:**

Molly Pike adjourned the meeting at 5:25 PM

Respectfully Submitted,

Caroline Mapes  
Secretary  
BL&HS Free Library

# BELMONT LITERARY AND HISTORICAL SOCIETY FREE LIBRARY

## Director's Report — May 2026 Board Meeting

Reporting Period: April 2026 | Submitted by: Erica Moses, Director

### 1. Monthly Statistics

Metric	Apr 2026	Mar 2026	± Mo.	Apr 2025	± Yr.	YTD
Patron Visits	309	287	+22	172	+137	1016
New Patrons	5	8	-3	3	+2	19
Total Circulations	301	353	-52	155	+146	1141
Holds Received	85	87	-2	35	+50	279
Holds Filled	98	120	-22	133	-35	452
Computer Use	5	11	-6	3	+2	32
Libby Checkouts	196	219	-23	145	+51	810
Kanopy	0	0	0	0	=	0
Mango	0	0	0	0	=	2
JobNow	0	0	0	0	=	0
WiFi Sessions	142	153	-11	165	-23	570
WiFi Unique Clients	24	26	-2	39	-15	85

### 2. Collection Update

	This Month	YTD 2026
Items Added	85	233
Items Discarded / Weeded	4	12
Net Change to Collection	+81	+221
Total Collection Size	7,755	—

### 3. Programs — April 2026

	Programs	Total Attendance
Adult	1	3
Teen/YA	2	16
Children	5	29
Multi-Generational	1	4
YTD 2026	21	96

Upcoming programs for June 2026: Saturday Movie Club, Play and Stay, Stitchburners x2, Teen D&D x3, WNY Medicare Advisor Support

Outreach at the school: June 16<sup>th</sup>, Story Time

## 4. Grant Updates

- **Western New York Rural Library Grant**
  - Status: notified that it will be funded
- **Construction Aid Grant**
  - Status: SHPO Approval Submitted and Received
- **ALA Resilient Communities: Advancing Sustainability in and through Libraries**
  - Status: In progress, final reporting due in June.
- **Believe in Reading**
  - Status: Submitted.
- **American Conversations Project**
  - Status: Submitted and Approved

## 5. Director's Updates

Items below are for board information unless otherwise noted.

- **ARSL Conference — September 2026**
  - Conference, plane tickets, room all booked, need to book a room Tuesday night yet.
- **School Board Meeting**
  - Presented some highlights from last year and our budget, budget vote May 19th
- **STLS NorthStar Leadership Program**
  - First meeting on May 8th
- **Clock Face Project**
  - No new updates.
- **Web Accessibility**
  - Ongoing.
- **Construction Aid Grant**
  - Mentioned above, will be submitted for the following: AC for upstairs, whole building Generator, ADA Accessible bathroom downstairs, with a baby changing station.
- **Brodart Collection Connection**
  - Held at James V Brown, invited to attend on May 14th, Sue will cover
- **Spring CE**
  - June 5<sup>th</sup> attending and presenting, Sue will cover
- **Out-Reach to GenValley**
  - I've been in contact with Nicole and will be heading to the school on May 19<sup>th</sup> and June 16<sup>th</sup>.
- **Summer Reading**
  - Set and mostly ready to go

## 6. Items Requiring Board Action or Vote

The following items require board discussion, motion, or vote at this meeting.

- **Grant Station.**
  - Holding off for now

