

**Belmont Literary and Historical Society Free Library
Board of Trustees
Meeting Minutes for April 16, 2026**

Attendees: Molly Pike, Erica Moses, Caroline Mapes, Barb Woolston, Miranda Hemphill, Ash Gardener, Deb Burger, Bobbi Patello, Nichole Gambino, Gene Smith

Other Present: Linda Healy, Anna Hribar

Absent: None

Meeting Called to Order at 4:02 PM

Establish a Quorum

Accept Agenda - Vote

- Motion: Ash
- Second: Deb
- Result: All were in favor

Public Comment

None

Announcements:

- Welcome Linda Healy to our meeting

Secretary's Report

- Approval of March minutes
 - Motion: Deb
 - Second: Ash
 - Result: All in favor
- Correspondence

Treasurer's Report

- Approval of March report
 - Motion: Caroline
 - Second: Nichole
 - Result: All in favor

Account	Previous Balance	Deposits/Credits	Checks/Debits	Ending Balance
General	\$121,398.32	\$1,534.68	\$15,154.09	\$107,778.91
Renovation	\$7,101.13	\$1,253.00	\$0.00	\$8,354.13

**Full detailed ledger reports and balance sheets are maintained at the Belmont Literary and Historical Society Free Library and are available for public inspection upon request in accordance with NYS Committee on Open Government guidelines.*

Director's Report (15 min)

(See attached for full report)

- Conference expenses for ARSL and permission to book conference, flights and hotel.
 - Motion: Deb
 - Second: Gene
 - Result: All in favor
- Direct Access Plan
- Erica reviewed the sexual harassment policy with the board.
- Erica discussed the HR7661 law with the board.

Grant Updates:

- Construction aid Grant
 - Request put in to Lindsays for written quote for AC
 - Call put in to village for land use
- Foundation for Twin Tier Libraries
 - Received partial funding
 - Dinner is scheduled for April 22nd at 5:00 PM at STLS

Committee Reports

- Building and Grounds
 - Friday, April 10 roof check with drone 11 am
 - Committee will discuss next steps
- Policy, Personnel and Nominating-met on April 9, 3:30 pm
 - Discussed slate of officers for June
 - Policy for board member eligibility
 - New hours for Erica
- Strategic Planning-met on March 26, 4pm
 - Pull together internal statistics, meet again on April 24 at 4 pm to discuss external assessment and planning for group to assemble

Unfinished Business

- DAR speaker scheduled for May 14 at 6 pm in the community room
 - Advertise- FB, web site, posters, word of mouth
- Upstairs display
 - Items from Belmont High School 1914, BCS 1946/47 and BCS 1961-1988
 - Reflector Issues
- Follow up on ceiling
 - Stains are old and were from before the roof was redone.
- Community Quilt update
 - Mailed out

New Business

- Safety
 - Board group chat text to alert everyone, stop by if available; monitor cameras

- Mail truck parking in library spaces during library hours
 - Conversation with PO
 - Caroline will write an email to the post office about this.
- Golden Bear logo
 - Gene has suggestion - Allegany County Hall of Fame.
 - Could loan it out.
- Amity Daze event at the library
 - Caroline will help organize the open house

Next Meetings:

May 21, 4 pm

June meeting on June 11, 4 pm

No meeting in July

August meeting August 20, 4 pm

Adjournment:

Molly Pike adjourned the meeting at 5:24 PM

Respectfully Submitted,

Caroline Mapes
Secretary
BL&HS Free Library

Director's Report — April 2026 Board Meeting

Reporting Period: March 2026 | Submitted by: Erica Moses, Director

1. Monthly Statistics

Metric	Mar 2026	Feb 2026	± Mo.	Mar 2025	± Yr.	YTD
Patron Visits	287	220	+67	165	+122	707
New Patrons	8	3	+5	2	+6	14
Total Circulations	353	215	+138	158	+195	840
Holds Received	87	51	+36	42	+45	194
Holds Filled	120	131	-11	109	+11	354
Computer Use	11	13	-2	9	+2	27
Libby Checkouts	219	186	+33	152	+67	614
Kanopy	0	0	=	1	-1	0
Mango	0	1	-1	0	=	2
JobNow	0	0	=	0	=	0
WiFi Sessions	153	138	+15	184	-31	428
WiFi Unique Clients	26	18	+8	44	-18	61

2. Collection Update

	This Month	YTD 2026
Items Added	23	148
Items Discarded / Weeded	2	8
Net Change to Collection	+21	+140
Total Collection Size	7,523	—

3. Programs — March 2026

	Programs	Total Attendance
March 2026	6	11
YTD 2026 (Jan - Mar)	15	43

Upcoming programs for May 2026: Saturday Movie Club, Preschool Storytime ×4, Play and Stay, Stitchburners ×2, DAR Program, Teen D&D.

4. Grant Updates

- **Western New York Rural Library Grant**
 - Status: Submitted
- **Construction Aid Grant**
 - Status: in discussion
- **ALA Resilient Communities: Advancing Sustainability in and through Libraries**
 - Status: In progress, final reporting due in June.

5. Director's Updates

Items below are for board information unless otherwise noted.

- **ARSL Conference — September 2026**
 - Conference registration opens May 5
- **Meeting with Dr. Kinnaird**
 - Meeting went well, details during the meeting.
- **STLS NorthStar Leadership Program**
 - Accepted into the program, more details at the meeting
- **Clock Face Project**
 - Spoke with local artist that provided a mockup.
- **Web Accessibility**
 - Ongoing.
- **Inside Door Handle**
 - Now ADA compliant, uses the same key as the old one

6. Items Requiring Board Action or Vote

The following items require board discussion, motion, or vote at this meeting.

- **Grant Station.**
 - Subscription service to find and help apply for grants. Discount given through ARSL. Needs discussion.
- **Direct Access.**
 - Requires board approval
- **Change in Director's Hours**