

## **Belmont Literary and Historical Society Free Library Trustee Meeting**

**January 16, 2025, 3:30 pm**

**Present:** Molly Pike, Caroline Mapes, Pat Presutti, Barb Woolston, Gene Smith, Bobbi Patello, Nichole Gambino, Ash Gardener

**Other Present:** None

**Absent:** None

The meeting was called to order by President Molly Pike at 3:37 PM.

### **Secretary's Report**

- Approval of December minutes
  - Molly made a motion to approve the December minutes and Ash seconded the motion. The motion passed unanimously.
- Correspondence
  - Caroline will send thank you notes.

### **Treasurer's Report**

- Received reimbursement from the library grant.
- Payroll is still getting set up through Complete Payroll.
- Gene is going to reach out to Caitlin about the cleaning schedule.
- Barb will reach out to Glenn about the library's annual report.
- The treasurer's report was accepted as read.

### **Director's Report**

- The position of director was vacant at the time of this meeting.

### **Old Business**

- Internet upgrade Challenge update-Gene. Moving Router, Mesh and pod, server
  - Gene will get the router moved this weekend.
  - He ran a new ethernet in the basement and called spectrum and verizon to get new quotes.
- Policy for safety issues during events - chairlift operation, lighting, signage for bathrooms, etc.
  - Policy committee will meet and draft this during the month.
- Decided to put a hold on canceling Baker and Taylor, new director can address this.
- Little Library
  - Pat is going to look into the repair of the little free library.

### **New Business**

- New furnace.
  - Not critical that we repair it right now, but need to plan for this purchase in the future.
- "Corporate Identity/logo" for library.

- Molly will email the information to the board.
- Annual report due in February
  - Barb will reach out to Glenn about this. Sue is also working on this.
- Budget referendum language for ballot to school district.
  - Brian sent a template for this and Molly edited the template for the library.
- Holiday policy
  - We will use the calendar that was decided upon previously by committees - Caroline has this in Google Calendar.
- Award letter received for building grant 2023.
- Wireless security system and service - could be paid for with endowment money.
  - Will discuss with new director.
- Feather flags for library promotion.
  - Quote: We could purchase 2 feather flags for \$37
  - We tabled the feather flag purchase until we have a new card.

**Public Comment:** None

#### **Executive session**

Molly made a motion to enter an executive session to discuss the hiring of a new library director. Caroline seconded the motion and it passed unanimously.

President Molly Pike adjourned the executive session.

Caroline made a motion to offer Erica Moses the job of library director - Ash seconded the motion and it passed unanimously.

#### **Next Meeting - February 20, 2025 at 3:30pm**

President Molly Pike adjourned the meeting at 5:14

Respectfully Submitted,  
Caroline Mapes  
Secretary