

## **BELMONT FREE LIBRARY AND HISTORICAL SOCIETY TRUSTEE MEETING**

**May 16th, 2024**

Present: Caroline Mapes, Molly Pike, Pat Presutti, Curtis Decker, Nichole Gambino, Annie Tucker, Bobbi Patello

Absent: Ash Gardener, Barb Woolston

The meeting was called to order at 3:35 PM by President Molly Pike.

### **Secretary's Report**

- Annie made a motion to accept the April minutes. Nichole seconded the motion and it was approved unanimously.
- Correspondence
  - Jeff Apple donated \$100 to the library

### **Treasurer's Report**

- The April report was accepted as read.

### **Director's Report**

- Stats
  - Total Circulation: 213, Computer Users: 3, Holds Received: 48, Holds Sent: 110, Out of System: 0, Patrons Added: 1, Items Added: 20, Discards: 0
- Webinars
  - Molly and Curtis attended a training on May 9th about programming and resources.
  - Curtis spoke with Brian about grants and security systems for the library.
    - We do not get a lot of loss of library materials due to theft, but may be interested in cameras or other security measures.
- Facebook
  - We will post the flyer for the children's event on Facebook
  - We need to encourage people to follow the Facebook page to try and get more attendees at events.
- Grants
  - We do not need a new roof, ours will be good for 15 years, but needs new paint. The grant is only for a full new roof.
  - Next board meeting the board will come with ideas for the \$4000 grant from the school.
- Future Event Planning
  - Library Open House Idea
    - Could offer to help teach people how to use STARCAT or other library resources.

### **Old business**

- Updates from Calendar Committee
  - Need more detail on the calendar

- Could make it a list of events that the library does annually instead of a full calendar.
  - Calendar committee will meet again to add additional dates to the calendar.
    - Annual meeting
    - Budget information into the school
- Updates from Children's Activity Committee
  - May 31st is the next children's event. Annie will be there.
    - There will be crafts and a movie.
- Replacing Children's Furniture
  - The interior design committee submitted their report to the board.
    - Barb and Pat have cleaned out the kitchen upstairs and removed/rearranged old furniture and items.
    - Would like to sell items on FB marketplace
      - The rolltop desk for \$200
      - Children's room armchairs \$25 a piece
      - Table from upstairs space \$25
    - Would like to use the office upstairs for storage.
    - Want to purchase a filing cabinet, divider, converting shades into roman shades and a new rug for the entryway
      - The committee will come to the next meeting with a quote for all items.
    - The shelf in the upstairs bathroom was an item that most board members wanted to get rid of. It was decided that Curtis will take the shelf to his home.
- Mascot Status
  - Board agreed to prioritize the hand-drawn drawings from students.
  - Edits were made on the drawings and Caroline will resubmit them to students.
- Cafe Idea
  - Current plan for the cafe station is to move it to where Curtis' desk is once it is moved.
  - Curtis will do a trial run of the keurig next week using a side table.
    - 25 cents a cup
- Inaugural Ladies Auxiliary Artisans and Vendors Booth
  - May 26th from 11 - 2 PM
  - Curtis and Molly will be there to table.
  - Bookmarks, libby info, star cat info, Volunteer outreach, fishing poles, fundraising for Eric Jones snow sculpture in Park Circle.
- Clockface tables
  - Curtis will get Caroline pictures of the pieces and measurements to give to John W. at GV.
- Preservation on old dispatch books
  - Annie has directions for how to get to the dispatch books online (Directions attached). Must create a sign-in for the dispatch copies to be seen clearly.

- Curtis recommends reaching out to local historians that may have an interest in acquiring the physical dispatch books and only keep the ones from the 1950's onward.
- Molly recommended a book sale to get rid of some of the old books that we don't need.

## **New Business**

- Molly would like a new vacuum cleaner for the library
  - Quote: \$134
  - Molly made a motion to purchase the vacuum cleaner and Pat seconded. Motion was passed unanimously.
- Purchase of toilet seat cover for upstairs bathroom
  - Need new toilet seat covers for both bathrooms.
  - Annie will shop for these.
- Meeting pause for July and August
  - We will have an official meeting on July 18th, but not in August.
- General Roofing to give estimate for roof
  - The roof needs paint, this is not covered in the grant.
- Quote for Balcony replacement
  - Can either be replaced or fixed.
  - Alva Robbins will be contacted for a quote.
- Little Library needs siding
  - BOCES or Genesee Valley made the little library and it needs repairs.
    - Molly will look back and see who donated it.
    - Caroline will call around and find out if they can repair it.
- Check for Julie Burdick
  - Molly made a motion to donate \$100 to Julie Burdick's historical efforts. This was seconded by Annie. The motion was passed unanimously.
- Nate Jeffers-presentation on the clock tower
  - Nate does not want to make the presentation himself, but is willing to compile the information.
  - Nichole asked if he would be comfortable answering questions as a part of the audience - Curtis will ask him.
- Volunteer Interact Club- how can we use teen volunteers
  - Create resources for people to use technology.
  - Ask them to plan and hold an event at the library that would get more children into the library.
  - Ask students what would get more teenagers into the library.
- Instagram Account
  - Caroline has the login for Instagram. She and Curtis will meet and link the Facebook and Instagram accounts.
- Handicap Spot

- Pat will contact the Village about getting a handicap spot.
- Slate of officers
  - Next month will be our annual meeting
  - Molly - President
  - Pat - Vice President
  - Secretary - Caroline
  - Barb - Treasurer
- Vendor Fee
  - Molly needs to be reimbursed for the vendor fee that she paid.

Next Meeting - June 20th, 2024 at 3:30 PM

President Molly Pike adjourned the meeting at 5:24 PM.

Respectfully Submitted,

Caroline Mapes, Secretary